

January 2, 2023

State of New York
County of Fulton
Town of Oppenheim

Minutes of the Oppenheim Organizational meeting held on January 2, 2023 at the Oppenheim Town Hall located at 110 Route 331, St. Johnsville, NY 13352.

Present

Cynthia Breh	--	Supervisor
Kathleen Montana	-	Councilwoman
Nicholas Vasil	--	Councilman
Gloria Brys	--	Town Clerk
Scott DeNinno	--	Highway Superintendent

Absent

Robert Pierce	--	Councilman
Robert Norris	--	Councilman

Supervisor Cynthia Breh called the Organizational meeting to order at 5:00 pm with the Pledge to the Flag.

RESOLUTION 1

Motion made by Nicholas Vasil and seconded by Kathleen Montana to go by the Roberts Rule of Order

Ayes - 3 Montana, Vasil, Breh

Absent - 2 Pierce, Norris

RESOLUTION 2 - Attorney

Motion made by Kathleen Montana and seconded by Nicholas Vasil to appoint James E. Girvin of Albany as Town Attorney

Ayes –3 Montana, Vasil, Breh

Absent – 2 Pierce, Norris

RESOLUTION 3 – Deputy Supervisor

Motion Made by Nicholas Vasil and seconded by Kathleen Montana to appoint Joseph Krump as Deputy Supervisor

Ayes – 3 Vasil, Montana, Breh

Absent - 2 Pierce, Norris

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(cont)

RESOLUTION 4 – Bookkeeper

Motion made by Kathleen Montana and seconded by Nicholas Vasil to appoint Joanne Capek-Young as Bookkeeper
Ayes – 3 Montana, Vasil, Breh
Absent – 2 Pierce, Norris

RESOLUTION 5 – Deputy Town Clerk - Tabled

RESOLUTION 6 – Town Clerk Hours

Motion made by Kathleen Montana and seconded Nicholas Vasil to have the following:
Monday 2:00pm to 5:00 pm, Thursday 2:00 pm to 6:00 pm and the 1st and the 3rd Saturday of every month from 9:00 am to 12:00 pm.
Ayes - 3 Montana, Vasil, Breh
Absent - 2 Pierce, Norris

RESOLUTION 7 – Historian

Motion made by Nicholas Vasil and seconded by Kathleen Montana to appoint Cynthia Breh as Town Historian
Ayes - 2 Vasil, Montana
Absent - 2 Pierce, Norris

RESOLUTION 8 – Budget Director

Motion made by Nicholas Vasil and seconded by Kathleen Montana to appoint Joanne Capek-Young as Budget Director
Ayes - 3 Montana, Vasil, Breh
Absent -2 Pierce, Norris

RESOLUTION 9 – Bank

Motion made by Kathleen Montana and seconded by Nicholas Vasil to have M&T Bank
Ayes - 3 Montana, Vasil, Breh
Absent - 2 Pierce, Norris

RESOLUTION 10 – Newspaper

Motion made by Kathleen Montana and seconded by Nicholas Vasil to have Leader-Herald as the Town Newspaper
Ayes - 3 Montana, Vasil, Breh
Absent - 2 Pierce, Norris

RESOLUTION 11 – Health Officer

To be determined

January 2, 2023 (cont)

RESOLUTION 12 – Meeting Day

Motion made by Kathleen Montana and seconded by Nicholas Vasil to have the 3rd Tuesday of the month at 6:30 pm as the meeting day

Ayes – 3 Montana, Vasil, Breh

Absent -2 Pierce, Norris

RESOLUTION 13 – Information Officer

Motion made by Nichols Vasil and seconded by Kathleen Montana to appoint Town Clerk Gloria Brys as Information Officer

Ayes – 3 Vasil, Montana, Breh

Absent - 2 Pierce, Norris

RESOLUTION 14 – Assistant Superintendent

Motion made by Kathleen Montana and seconded by Nicholas Vasil to appoint Brian Miller as Assistant Highway Superintendent

Ayes - 3 Montana, Vasil, Breh

Absent - 2 Pierce, Norris

RESOLUTION 15 – Mileage Rate

Motion made by Nicholas Vasil and seconded by Kathleen Montana to have 62.5 cents

Ayes - 3 Vasil, Montana, Breh

Absent - 2 Pierce, Norris

RESOLUTION 16 – Senior Citizens Exemption

Motion made by Kathleen Montana and seconded by Nicholas Vasil to have the following Senior citizens Exemption

<u>Annual Income</u>	<u>Exemption %</u>
\$24,000.00 and Under	50
\$24,000.01 - \$24,999.99	45
\$25,000.00 - \$25,999.99	40
\$26,000.00 - \$26,999.99	35
\$27,000.00 - \$27,899.99	30
\$27,900.00 - \$28,799.99	25
\$28,000.00 - \$29,699.99	20
\$29,700.00 - \$30,599.99	15
\$30,600.00 - \$31,499.99	10
\$31,500.00 - \$32,399.99	5

Ayes - 3 Montana, Vasil, Breh

Absent -- 2 Pierce, Norris

January 2, 2023 (cont)

RESOLUTION 17 Grievance Board Rate

Motion made by Nicholas Vasil and seconded by Kathleen Montanal to pay the Grievance board Chairman \$150.00 and the other Grievance board members \$125.00

Ayes – 3 Vasil, Montana, Breh

Absent - 2 Pierce, Norris

RESOLUTION 18 – Registrar of Vital Statistics

Motion made by Kathleen Montana and seconded by Nicholas Vasil to appoint Town Clerk Gloria Brys and all money collected to be turned over to the town.

Ayes – 4 Montana, Vasil, Breh

Absent - 2 Pierce, Norris

RESOLUTION 19 – Procurement Policy

Motion made by Kathleen Montana and seconded by Nicholas Vasil to accept the Procurement Policy which changes what the Superintendent of Highways can spend without the Supervisors approval from \$1,000.00 to \$2,500.00

Ayes - 3 Montana, Vasil, Breh

Absent - 2 Pierce, Norris

RESOLUTION 20 – Money Superintendent can spend

Motion made by Kathleen Montana and seconded by Nicholas Vasil that anything over \$2,500.00 per request, the Superintendent of Highway needs the Supervisors approval

Ayes - 3 Montana, Vasil, Breh

Absent - 2 Pierce, Norris

RESOLUTION 21 – Money Supervisor can spend

Motion made by Kathleen Montana and seconded by Nicholas Vasil to let the Supervisor spend \$1,000 per request

Ayes – 2 Vasil, Montana

Absent -2 Pierce, Norris

RESOLUTION 22 – Judge Night

Motion made by Kathleen Montana and seconded by Nicholas Vasil to have the 2nd and the 4th Wednesday from 5:00 – 8:00 p.m.

Ayes – 3 Montana, Vasil, Breh

Absent - 2 Pierce, Norris

RESOLUTION 23 – TOWN CLERKS CHECKING ACCOUNT

Motion made by Kathleen Montana and seconded by Nicholas Vasil to let the Town Clerk have her checking account at M & T Bank

Ayes – 3 Montana, Vasil, Breh

Absent - 2 Pierce, Norris

RESOLUTION 24

Supervisor Breh appointments - Tabled

January 2, 2023 (cont)

RESOLUTION 25 – Secretary to Supervisor

Motion made by Kathleen Montana and seconded by Nicholas Vasil to appoint Joanne Capek-Young as Secretary to the Supervisor
Ayes – 3 Montana, Vasil, Breh
Absent - 2 Pierce, Norris

RESOLUTION 26 – Confidential Secretary

Motion made by Kathleen Montana and seconded by Nicholas Vasil to appoint Town Clerk Brys as Confidential Secretary
Ayes – 3 Montana, Vasil, Breh
Absent - 2 Pierce, Norris

RESOLUTION 27

Motion made by Nicholas Vasil and seconded by Kathleen Montana to authorize payment in advance of audit of claims for public utilities services including telephone & electric lights, and to purchase postage. All such claims shall be presented at the next regular meeting.
Ayes – 2 Vasil, Montana
Absent - 2 Pierce, Norris

RESOLUTION 28

Motion made by Nicholas Vasil and seconded by Kathleen Montana to designate all invoices be submitted no later than the Friday before the Town Board meeting, with the exception of emergency claims and last minute claims, which are to be handed in by 6 p.m. the Monday before the town meeting.
Ayes – 3 Vasil, Montana, Breh
Absent - 2 Pierce, Norris

RESOLUTION 29

Motion made by Kathleen Montana and seconded by Nicholas Vasil to appoint Cynthia Breh as voting delegate to the Association of Towns Meeting in NYC.
Ayes – 2 Montana, Vasil
Absent – 2 Pierce, Norris

RESOLUTION 30

Appointment for Board Assessment Review - Tabled

RESOLUTION 31

Motion made by Kathleen Montana and seconded by Nicholas Vasil to allow the Supervisor to pay the vouchers when the meeting is canceled
Ayes - 2 Montana, Vasil
Absent - 2 Pierce, Norris

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RESOLUTION 32

Motion made by Nicholas Vasil and seconded by Kathleen Montana to give the Supervisor authority to cancel a meeting if necessary

Ayes - 2 Vasil, Montana

Absent - 2 Pierce, Norris

RESOLUTION 33

Motion made by Kathleen Montana and seconded by Nicholas Vasil to permit the governing body of an assessing unit to direct the assessor to grant exceptions pursuant to such section on the 2023 assessment roll to all property owners who received that exemption on the 2022 assessment roll, thereby dispensing with the need for renewal applications from such persons, and further dispensing with the requirement for assessors to mail renewal applications to such person

Ayes - 3 Montana, Vasil, Breh

Absent - 2 Pierce, Norris

RESOLUTION 34

Motion made by Kathleen Montana and seconded by Robert Nicholas Vasil not to pay mileage to anyone for traveling within the Town of Oppenheim boundaries

Ayes - 3 Montana, Vasil, Breh

Absent - 2 Pierce, Norris

RESOLUTION #35

Motion made by Kathleen Montana and seconded by Nicholas Vasil to appoint Karen Jaquay as Dog Control Officer

Ayes 3 - Montana, Vasil, Breh

Absent - 2 Pierce, Norris

RESOLUTION #36

Motion made by Nicholas Vasil and seconded by Kathleen Montana to pay the outstanding vouchers for 2022.

Ayes - Vasil, Montana, Breh

Absent - 2 Pierce, Norris

With no further business, a motion by Council member Montana was made to adjourn the meeting at 5:27 p.m. and seconded it by Council member Vasil and Supervisor Breh was in favor.

Respectfully Submitted

Gloria J. Brys