

January 3, 2022

State of New York
County of Fulton
Town of Oppenheim

Minutes of the Oppenheim Organizational meeting held on January 3, 2022 at the Oppenheim Town Hall located at 110 Route 331, St. Johnsville, NY 13352.

Present

Cynthia Breh	--	Supervisor
Kathleen Montana	-	Councilwoman
Robert Norris	--	Councilman
Nicholas Vasil	--	Councilman
Gloria Brys	--	Town Clerk
Joanne Capek-Young	--	Bookkeeper
Brian Miller	--	Assistant Superintendent

Absent

Robert Pierce	--	Councilman
Scott DeNinno	--	Highway Superintendent

Supervisor Cynthia Breh called the Organizational meeting to order at 6:00 pm with the Pledge to the Flag.

Oath of Office –

Town Clerk Gloria Brys gave the Oath of Office to Supervisor Cynthia Breh, newly elected Councilman Nicholas Vasil, Councilwoman Kathleen Montana, Tax Collector Linda Peets, Town Justice Joanne Capek-Young and Assistant Highway Superintendent Brian Miller. Scott DeNinno took his oath of office on January 6, 2022.

RESOLUTION 1

Motion made by Robert Norris and seconded by Kathleen Montana to go by the Roberts Rule of Order

Ayes - 4 -Norris, Montana, Vasil, Breh

Absent - Pierce

January 3, 2022 (cont)

RESOLUTION 2 - Attorney

Motion made by Robert Norris and seconded by Kathleen Montana to appoint James E. Girvin of Albany as Town Attorney
Ayes –4 Norris, Montana, Vasil, Breh
Absent – Pierce

RESOLUTION 3 – Deputy Supervisor

Motion Made by Kathleen Montana and seconded by Robert Norris to appoint Joseph Krump as Deputy Supervisor
Ayes – 4 Montana, Norris, Vasil, Breh
Absent - Pierce

RESOLUTION 4 – Bookkeeper

Motion made by Robert Norris and seconded by Kathleen Montana to appoint Joanne Capek-Young as Bookkeeper
Ayes – 4 Norris, Montana, Vasil, Breh
Absent – Pierce

RESOLUTION 5 – Deputy Town Clerk

Motion made by Robert Norris and seconded by Nicholas Vasil to appoint Lucinda Jane Martyniuk as Deputy Town Clerk
Ayes – 4 Norris, Vasil, Montana, Breh
Absent – Pierce

RESOLUTION 6 – Town Clerk Hours

Motion made by Robert Norris and seconded Kathleen Montana to have January, February, and March as follows: Monday 2:00pm to 4:00 pm, Thursday 2:00 pm to 5:00 pm and Saturday 9:00 am to 12:00 pm.. April through December hours to be determined.
Ayes - 4 - Norris, Montana, Vasil, Breh
Absent - Pierce

RESOLUTION 7 – Historian

Motion made by Robert Norris and seconded by Nicholas Vasil to appoint Cynthia Breh as Town Historian
Ayes - 3 Norris, Vasil, Montana
Absent - Pierce

RESOLUTION 8 – Budget Director

Motion made by Kathleen Montana and seconded by Robert Norris to appoint Joanne Capek-Young as Budget Director
Ayes - 4 Montana, Norris, Vasil, Breh
Absent - Pierce

January 3, 2022 (cont)

RESOLUTION 9 – Bank

Motion made by Robert Norris and seconded by Nicholas Vasil to have M&T Bank
Ayes - 4 Norris, Vasil, Montana, Breh
Absent - Pierce

RESOLUTION 10 – Newspaper

Motion made by Robert Norris and seconded by Nicholas Vasil to have Leader-Herald as
the Town Newspaper
Ayes - 4 Norris, Vasil, Montana, Breh
Absent - Pierce

RESOLUTION 11 – Health Officer

To be determined

RESOLUTION 12 – Meeting Day

Motion made by Kathleen Montana and seconded by Robert Norris to have the 3rd
Tuesday of the month at 6:30 pm as the meeting day
Ayes – 4 Montana, Norris, Vasil, Breh
Absent - Pierce

RESOLUTION 13 – Information Officer

Motion made by Robert Norris and seconded by Nicholas Vasil to appoint Town Clerk
Gloria Brys as Information Officer
Ayes – 4 Norris, Vasil, Montana, Breh
Absent - Pierce

RESOLUTION 14 – Assistant Superintendent

Motion made by Robert Norris and seconded by Kathleen Montana to appoint Brian Miller
as Assistant Highway Superintendent
Ayes - 4 Norris, Montana, Vasil, Breh
Absent - Pierce

RESOLUTION 15 – Mileage Rate

Motion made by Robert Norris and seconded by Nicholas Vasil to have 58.5 cents
Ayes - 4 Norris, Vasil, Montana, Breh
Absent - Pierce

(cont)

RESOLUTION 16 – Senior Citizens Exemption

Motion made by Robert Norris and seconded by Nicholas Vasil to have the following Senior citizens Exemption

<u>Annual Income</u>	<u>Exemption %</u>
Up to and including \$14,300.00	50
\$14,300.01 - \$15,299.99	45
\$15,300.00 - \$16,299.99	40
\$16,300.00 - \$17,299.99	35
\$17,300.00 - \$18,199.99	30
\$18,200.00 - \$19,099.99	25
\$19,100.00 - \$19,999.99	20
\$20,000.00 - \$20,899.99	15
\$20,900.00 - \$21,799.99	10
\$21,800.00 - \$22,699.99	5

Ayes - 4 Norris, Vasil, Montana, Breh
Absent -- Pierce

RESOLUTION 17 Grievance Board Rate

Motion made by Robert Norris and seconded by Nicholas Vasil to pay the Grievance board Chairman \$13.50 an hour and the other Grievance board members \$13.20 an hour

Ayes – 4 Norris, Vasil, Montana, Breh
Absent - Pierce

RESOLUTION 18 – Registrar of Vital Statistics

Motion made by Kathleen Montana and seconded by Robert Norris to appoint Town Clerk Gloria Brys

Ayes – 4 Montana, Norris, Vasil, Breh
Absent - Pierce

RESOLUTION 19 – Procurement Policy

Motion made by Robert Norris and seconded by Kathleen Montana to accept the Procurement Policy which changes what the Superintendent of Highways can spend without The Supervisors approval from \$1,000.00 to \$2,500.00

Ayes - 4 Norris, Montana, Vasil, Breh
Absent - Pierce

RESOLUTION 20 – Money Superintendent can spend

Motion made by Robert Norris and seconded by Kathleen Montana that anything over \$2,500.00 per request, the Superintendent of Highway needs the Supervisors approval

Ayes - 4 Norris, Montana, Vasil. Breh
Absent - Pierce

January 3, 2022 (cont)

RESOLUTION 21 – Money Supervisor can spend

Motion made by Robert Norris and seconded by Nicholas Vasil to let the Supervisor spend \$1,000 per request
Ayes – 3 Norris, Vasil, Montana
Absent - Pierce

RESOLUTION 22 – Judge Night

Motion made by Robert Norris and seconded by Kathleen Montana to have the 2nd and the 4th Wednesday from 5:00 – 8:00 p.m.
Ayes – 4 Norris, Montana, Vasil, Breh
Absent - Pierce

RESOLUTION 23 – TOWN CLERKS CHECKING ACCOUNT

Motion made by Robert Norris and seconded by Kathleen Montana to let the Town Clerk have her checking account at M & T Bank
Ayes – 4 Norris, Montana, Vasil, Breh
Absent - Pierce

RESOLUTION 24

Supervisor Breh made the following appointments:

Senior – Council member Montana
School – Council member Norris
Cemeteries – Council member Pierce
Highway Department – Supervisor Breh
Safety – Council member Vasil

Motion made by Robert Norris and seconded by Kathleen Montana to accept the appointments made by Supervisor Breh
Ayes – 3 Norris, Montana, Vasil
Absent - Pierce

RESOLUTION 25 – Secretary to Supervisor

Motion made by Robert Norris and seconded by Kathleen Montana to appoint Joanne Capek-Young as Secretary to the Supervisor
Ayes – 4 Norris, Montana, Vasil, Breh
Absent - Pierce

RESOLUTION 26 – Confidential Secretary

Motion made by Kathleen Montana and seconded by Robert Norris to appoint Town Clerk Brys as Confidential Secretary
Ayes – 4 Montana, Norris, Vasil, Breh
Absent - Pierce

January 3, 2022 (cont)

RESOLUTION 27

Motion made by Robert Norris and seconded by Nicholas Vasil to authorize payment in advance of audit of claims for public utilities services including telephone & electric lights, and to purchase postage. All such claims shall be presented at the next regular meeting.

Ayes – 3 Norris, Vasil, Montana

Absent - Pierce

RESOLUTION 28

Motion made by Robert Norris and seconded by Kathleen Montana to designate all invoices be submitted no later than the Friday before the Town Board meeting, with the exception of emergency claims and last minute claims, which are to be handed in by 6 p.m. the Monday before the town meeting.

Ayes – 4 Norris, Montana, Vasil, Breh

Absent - Pierce

RESOLUTION 29

Motion made by Robert Norris and seconded by Kathleen Montana to appoint Cynthia Breh as voting delegate to the Association of Towns Meeting in NYC.

Ayes – 3 Norris, Montana, Vasil

Absent – Pierce

RESOLUTION 30

Motion made by Robert Norris and seconded by Nicholas Vasil to appoint Kristy Bucollo for the Board of Assessment Review.

Ayes - 3 Norris, Vasil, Breh

Nays - 1 - Montana

Absent - Pierce

RESOLUTION 31

Motion made by Robert Norris and seconded by Kathleen Montana to allow the Supervisor to pay the vouchers when the meeting is canceled

Ayes - 4 Norris, Montana, Vasil, Breh

Absent - Pierce

RESOLUTION 32

Motion made by Robert Norris and seconded by Nicholas Vasil to give the Supervisor Authority to cancel a meeting if necessary

Ayes - 3 Norris, Vasil, Montana

Absent - Pierce

January 3, 2022 (cont)

RESOLUTION 33

Motion made by Robert Norris and seconded by Nicholas Vasil to permit the governing body of an assessing unit to direct the assessor to grant exceptions pursuant to such section on the 2022 assessment roll to all property owners who received that exemption on the 2021 assessment roll, thereby dispensing with the need for renewal applications from such persons, and further dispensing with the requirement for assessors to mail renewal applications to such person

Ayes - 4 Norris, Vasil, Montana, Breh

Absent - Pierce

RESOLUTION 34

Motion made by Kathleen Montana and seconded by Robert Norris not to pay mileage to anyone for traveling within the Town of Oppenheim boundaries

Ayes - 4 Montana, Norris, Vasil, Breh

Absent - Pierce

With no further business, a motion by Council member Norris was made to adjourn the meeting at 6:50 p.m. and seconded it by Council member Vasil and Council members Montana and Supervisor Breh were in favor.

Respectfully Submitted
Gloria J. Brys