

January 2, 2020

State of New York  
County of Fulton  
Town of Oppenheim

Minutes of the Oppenheim Organizational meeting held on January 2, 2020 at the Oppenheim Town Hall located at 110 Route 331, St. Johnsville, NY 13352.

**Present**

Cynthia Breh	--	Supervisor
Kathleen Montana	-	Councilwoman
Dennis Yost	--	Councilman
Robert Norris	--	Councilman
Robert Pierce	--	Councilman
Gloria Brys	--	Town Clerk
Scott DeNinno	--	Highway Superintendent

Supervisor Cynthia Breh called the Organizational meeting to order at 6:00 pm with the Pledge to the Flag.

**RESOLUTION 1**

**Oath of Office** – Supervisor Cynthia Breh gave the Oath of Office to Town Clerk Gloria Brys  
Town Clerk Gloria Brys gave the Oath of Office to newly elected Councilman Robert Norris and Robert Pierce and Superintendent of Highway Scott DeNinno and Assistant Superintendent of Highway Brian Miller.  
Town Clerk Gloria Brys gave the Oath of Office to Tax Collector Linda Peets on January 4, 2020

**RESOLUTION 2 - Attorney**

Motion made by Kathleen Montana and seconded by Robert Norris to appoint James E. Girvin of Albany as Town Attorney  
Ayes – Montana, Norris, Yost, Pierce, Breh  
Nays – 0

**RESOLUTION 3 – Deputy Supervisor**

Motion Made by Kathleen Montana and seconded by Robert Norris to appoint Joseph Krump as Deputy Supervisor  
Ayes – 5 Montana, Norris, Yost, Pierce, Breh  
Nays - 0

**RESOLUTION 4 – Bookkeeper**

Motion made by Kathleen Montana and seconded by Robert Norris to appoint Joanne Capek-Young as Bookkeeper  
Ayes – 5 Montana, Norris, Yost, Pierce, Breh  
Nays – 0

**RESOLUTION 5 – Codes Enforcement Officer**

Motion made by Kathleen Montana and seconded by Dennis Yost to appoint Dave Rackmyre as Codes Enforcement Officer  
Ayes – 5 Montana, Yost, Norris, Pierce, Breh  
Nays – 0

**RESOLUTION 6 – Deputy Town Clerk**

Motion made by Robert Norris and seconded by Dennis Yost to appoint Lucinda Jane Martyniuk as Deputy Town Clerk  
Ayes – 5 Norris, Yost, Montana, Pierce, Breh  
Nays – 0

**RESOLUTION 7 – Town Clerk Hours**

Motion made by Robert Norris and seconded by Kathleen Montana to have every Thursday from 5:30 – 7:30 p.m. and in January, February, and March every Saturday from 9:00 – 12:00 and April through December the 1<sup>st</sup> Saturday of every month from 9:00 – 12:00  
Ayes - 5 Norris, Montana, Pierce, Yost, Breh  
Nays - 0

**RESOLUTION 8 – Dog Control Officer**

Motion made by Kathleen Montana and seconded by Robert Pierce to appoint Ty Stowell as Dog Control Officer  
Ayes – 5 Montana, Pierce, Norris, Yost, Breh  
Nays – 0

**RESOLUTION 9 – Historian**

Motion made by Kathleen Montana and seconded by Robert Norris to appoint Cynthia Breh as Town Historian  
Ayes - 4 Montana, Norris, Pierce, Yost  
Nays - 0

**RESOLUTION 10 – Budget Director**

Motion made by Dennis Yost and seconded by Robert Norris to appoint Joanne Capek-Young as Budget Director  
Ayes - 5 Yost, Norris, Montana, Pierce, Breh  
Nays - 0

**RESOLUTION 11 – Bank**

Motion made by Robert Norris and seconded by Kathleen Montana to have M&T Bank

Ayes - 5 Norris, Montana, Pierce, Yost, Breh

Nays - 0

**RESOLUTION 12 – Newspaper**

Motion made by Robert Pierce and seconded by Robert Norris to have Leader-Herald as the Town Newspaper

Ayes - 5 Pierce, Norris, Montana, Yost, Breh

Nays - 0

**RESOLUTION 13 – Health Officer**

To be determined

**RESOLUTION 14 – Meeting Day**

Motion made by Kathleen Montana and seconded by Robert Norris to have the 3rd Tuesday of the month at 6:30 pm as the meeting day

Ayes – 5 Montana, Norris, Pierce, Yost, Breh

Nays - 0

**RESOLUTION 15 – Information Officer**

Motion made by Robert Norris and seconded by Robert Pierce to appoint Town Clerk Gloria Brys as Information Officer

Ayes – 5 Norris, Pierce, Montana, Yost, Breh

Nays - 0

**RESOLUTION 16 – Assistant Superintendent**

Motion made by Robert Norris and seconded by Robert Pierce to appoint Brian Miller as Assistant Superintendent

Ayes – 5 Norris, Pierce, Montana, Yost, Breh

Nays – 0

**RESOLUTION 17 – Mileage Rate**

Motion made by Robert Norris and seconded by Robert Pierce to pay 58 cents per mile

Ayes – 5 Norris, Pierce, Montana, Yost, Breh

Nays – 0

**RESOLUTION 18 – Senior Citizens Exemption**

Motion made by Dennis Yost and seconded by Robert Norris to have the following Senior citizens Exemption

<u>Annual Income</u>	<u>Exemption %</u>
Up to and including \$14,300.00	50
\$14,300.01 - \$15,299.99	45
\$15,300.00 - \$16,299.99	40
\$16,300.00 - \$17,299.99	35
\$17,300.00 - \$18,199.99	30
\$18,200.00 - \$19,099.99	25
\$19,100.00 - \$19,999.99	20
\$20,000.00 - \$22,999.99	15

Ayes - 5 Yost, Norris, Montana, Pierce, Breh

Nays -- 0

**RESOLUTION 19 Grievance Board Rate**

Motion made by Robert Norris and seconded by Robert Pierce to pay the Grievance board Chairman \$12.10 an hour and the other Grievance board members \$11.80 an hour

Ayes – 5 Norris, Pierce, Yost, Montana, Breh

Nays - 0

**RESOLUTION 20 – Registrar of Vital Statistics**

Motion made by Kathleen Montana and seconded by Robert Norris to appoint Town Clerk Gloria Brys

Ayes – 5 Montana, Norris, Pierce, Yost, Breh

Nays - 0

**RESOLUTION 21 – Procurement Policy**

Motion made by Kathleen Montana and seconded by Robert Norris to accept the new Procurement Policy which changes what the Superintendent of Highways can spend without The Supervisors approval from \$1,000.00 to \$2,500.00

Ayes - 5 Montana, Norris, Pierce, Yost, Breh

Nays - 0

**RESOLUTION 22 – Money Superintendent can spend**

Motion made by Robert Norris and seconded by Robert Pierce that anything over \$2,500.00 Per request, the Superintendent of Highway needs the Supervisors approval

Ayes - 5 Norris, Pierce, Montana, Yost, Breh

Nays - 0

**RESOLUTION 23 – Money Supervisor can spend**

Motion made by Robert Norris and seconded by Dennis Yost to let the Supervisor  
Spend \$1,000 per request  
Ayes – 4 Norris, Yost, Montana, Pierce  
Nays - 0

**RESOLUTION 24 – Judge Night**

Motion made by Robert Norris and seconded by Kathleen Montana to have the  
2<sup>nd</sup> and the 4<sup>th</sup> Wednesday from 5:00 – 8:00 p.m.  
Ayes – 5 Norris, Montana, Yost, Pierce, Breh  
Nays - 0

**RESOLUTION 25 – TOWN CLERKS CHECKING ACCOUNT**

Motion made by Robert Norris and seconded by Dennis Yost to let the Town Clerk  
have her checking account at M & T Bank  
Ayes – 5 Norris, Yost, Montana, Pierce, Breh  
Nays - 0

**RESOLUTION 26**

**Supervisor Breh made the following appointments:**

Senior – Council member Montana  
School – Council member Norris  
Cemeteries – Council member Pierce  
Highway Department – Supervisor Breh  
Safety – Council member Yost

Motion made by Robert Norris and seconded by Dennis Yost to accept the appointments  
made by Supervisor Breh  
Ayes – 4 Norris, Yost, Montana, Pierce  
Nays - 0

**RESOLUTION 27 – Secretary to Supervisor**

Motion made by Kathleen Montana and seconded by Robert Norris to appoint Joanne  
Capek-Young as Secretary to the Supervisor  
Ayes – 5 Montana, Norris, Pierce, Yost, Breh  
Nays - 0

**RESOLUTION 28 – Confidential Secretary**

Motion made by Robert Norris and seconded by Robert Pierce to appoint Town Clerk Brys  
as Confidential Secretary  
Ayes – 5 Norris, Pierce, Montana, Yost, Breh  
Nays - 0

**RESOLUTION 29 – Health Insurance**

Motion made by Robert Norris and seconded by Kathleen Montana to appoint Peggy Booth, Mang Insurance, as Broker for MVP Health Insurance

Ayes – 5 Norris, Montana, Yost, Pierce, Breh

Nays - 0

**RESOLUTION 30**

Motion made by Robert Norris and seconded by Robert Pierce to authorize payment in advance of audit of claims for public utilities services including telephone & electric lights, and to purchase postage and to pay the NYS Comptroller's Office Justice Court Fund All such claims shall be presented at the next regular meeting.

Ayes – 4 Norris, Pierce, Montana, Yost

Nays - 0

**RESOLUTION 31**

Motion made by Robert Norris and seconded by Dennis Yost to designate all invoices be submitted no later than the Friday before the Town Board meeting, with the exception of emergency claims and last minute claims, which are to be handed in by 6 p.m. the Monday before the town meeting.

Ayes – 5 Norris, Yost, Montana, Pierce, Breh

Nays - 0

**RESOLUTION 32**

Motion made by Robert Norris and seconded by Dennis Yost to appoint Cynthia Breh as voting delegate to the Association of Towns Meeting in NYC.

Ayes – 4 Norris, Yost, Montana, Pierce

Absent – Yost

With no further business, a motion by Council member Norris was made to adjourn the meeting at 6:28 p.m. and seconded it by Council member Pierce and Council members Montana and Yost and Supervisor Breh were in favor.

Respectfully Submitted

Gloria J. Brys