

January 2, 2019

State of New York
County of Fulton
Town of Oppenheim

Minutes of the Oppenheim Organizational meeting held on January 2, 2019 at the Oppenheim Town Hall located at 110 Route 331, St. Johnsville, NY 13352.

Present

| | | |
|------------------|----|------------------------|
| Cynthia Breh | -- | Supervisor |
| Patricia Haberek | -- | Councilwoman |
| Kathleen Montana | - | Councilwoman |
| John Houle | -- | Councilman |
| Gloria Brys | -- | Town Clerk |
| Scott DeNinno | -- | Highway Superintendent |

Absent

| | | |
|-------------|---|------------|
| Dennis Yost | - | Councilman |
|-------------|---|------------|

Supervisor Cynthia Breh called the Organizational meeting to order at 6:00 pm with the Pledge to the Flag.

RESOLUTION 1

Oath of Office – Town Clerk Brys gave the Oath of Office to elected Assessor Amanda Ortlieb

Appointments for 2018 are as follows:

RESOLUTION 2 - Attorney

Motion made by Patricia Haberek and seconded by Kathleen Montana to appoint James E. Girvin of Albany as Town Attorney
Ayes – Haberek, Montana, Houle, Breh
Absent - Yost

RESOLUTION 3 – Deputy Supervisor

Motion made by Kathleen Montana and seconded by John Houle to appoint Joseph Krump as Deputy Supervisor.
Ayes – Montana, Houle, Haberek, Breh
Absent - Yost

January 2, 2019 (cont)

RESOLUTION 4 – Bookkeeper

Motion made by Patricia Haberek and seconded by Kathleen Montana to appoint Joanne Capek-Young as Bookkeeper
Ayes - Haberek, Montana, Houle, Breh
Absent - Yost

RESOLUTION 5 – Codes Enforcement Officer

Motion made by Patricia Haberek and seconded by John Houle to appoint Dave Rackmyre as Codes Enforcement Officer
Ayes - Haberek, Houle, Montana, Breh
Absent – Yost

RESOLUTION 6 – Town Clerk Assistant

Town Clerk Brys said at the present there is no deputy

RESOLUTION 7 – Town Clerk Hours

Motion made by Patricia Haberek and seconded by John Houle to have every Thursday from 5:30 – 7:30 p.m. and in January every Saturday from 9:00 – 12:00 and February through December the 1st Saturday of every month from 9:00 – 12:00
Ayes - Haberek, Houle, Montana, Breh
Absent - Yost

RESOLUTION 8 – Dog Control Officer

Motion made by Kathleen Montana and seconded by John Houle to appoint Ty Stowell as Dog Control Officer
Ayes – Montana, Houle, Haberek, Breh
Absent – Yost

RESOLUTION 9 – Historian

Motion made by Kathleen Montana and seconded by Patricia Haberek to appoint Hector Allen as Town Historian
Ayes – Montana, Haberek, Houle, Breh
Absent - Yost

RESOLUTION 10 – Budget Director

Motion made by Kathleen Montana and seconded by John Houle to appoint Joanne Capek-Young as Budget Director
Ayes – Montana, Houle, Haberek, Breh
Absent – Yost

January 2, 2019 (cont)

RESOLUTION 11 – Bank

Motion made by Patricia Haberek and seconded by Kathleen Montana to have M&T Bank
Ayes – Haberek, Montana, Houle, Breh
Absent – Yost

RESOLUTION 12 – Newspaper

Motion Made by Patricia Haberek and seconded by John Houle to have Leader-Herald as
the Town Newspaper
Ayes – Haberek, Houle, Montana, Breh
Absent – Yost

RESOLUTION 13 – Health Officer

To be determined

RESOLUTION 14 – Meeting Day

- Motion made by Kathleen Montana and seconded by John Houle to have the 3rd
Tuesday of the month at 6:30 pm as the meeting day
Ayes – Montana, Houle, Haberek, Breh
Absent – Yost

RESOLUTION 15 – Information Officer

Motion made by Patricia Haberek and seconded by Kathleen Montana to appoint Town Clerk
Gloria Brys as Information Officer
Ayes – Haberek, Montana, Houle, Breh
Absent – Yost

RESOLUTION 16 – Assistant Superintendent

Motion made by Kathleen Montana and seconded by John Houle to appoint Brian Miller as
Assistant Superintendent
Ayes – Montana, Houle, Haberek, Breh
Absent – Yost

RESOLUTION 17 – Mileage Rate

Motion made by John Houle and seconded by Kathleen Montana to pay 58 cents
per mile
Ayes – Houle, Montana, Haberek, Breh
Absent – Yost

January 2, 2019 (cont)

RESOLUTION 18 – Senior Citizens Exemption

Motion made by Patricia Haberek and seconded by John Houle to have the following Senior citizens Exemption

| <u>Annual Income</u> | <u>Exemption %</u> |
|---------------------------------|--------------------|
| Up to and including \$14,300.00 | 50 |
| \$14,300.01 - \$15,299.99 | 45 |
| \$15,300.00 - \$16,299.99 | 40 |
| \$16,300.00 - \$17,299.99 | 35 |
| \$17,300.00 - \$18,199.99 | 30 |
| \$18,200.00 - \$19,099.99 | 25 |
| \$19,100.00 - \$19,999.99 | 20 |
| \$20,000.00 - \$22,999.99 | 15 |

Ayes – Haberek, Houle, Montana, Breh
Absent - Yost

RESOLUTION 19 Grievance Board Rate

Motion made by Patricia Haberek and seconded by John Houle to pay the Grievance board Chairman 11.40 an hour and the other Grievance board members \$11.10 an hour

Ayes – Haberek, Houle, Montana, Breh
Absent – Yost

RESOLUTION 20 – Registrar of Vital Statistics

Motion made by Kathleen Montana and seconded by Patricia Haberek to appoint Town Clerk Gloria Brys

Ayes – Montana, Haberek, Houle, Breh
Absent - Yost

RESOLUTION 21 – Money Superintendent can spend

Motion made by Patricia Haberek and seconded by Kathleen Montana that anything over \$2,500 per request, the Superintendent of Highway needs the Supervisors approval

Ayes – Haberek, Montana, Houle, Breh
Absent - Yost

RESOLUTION 22 – Money Supervisor can spend

Motion made by Patricia Haberek and seconded by Kathleen Montana to let the Supervisor Spend \$1,000 per request

Ayes – Haberek, Montana, Houle
Absent – Yost

January 2, 2019 (cont)

RESOLUTION 23 – Judge Night

Motion made by Patricia Haberek and seconded by Kathleen Montana to have the 2nd and the 4th Wednesday from 5:00 – 8:00 p.m.

Ayes – Haberek, Montana, Houle, Breh

Absent – Yost

RESOLUTION 24 – TOWN CLERKS CHECKING ACCOUNT

Motion made by Kathleen Montana and seconded by John Houle to let the Town Clerk have her checking account at M & T Bank

Ayes – Montana, Houle, Haberek, Breh

Absent - Yost

RESOLUTION 25

Supervisor Breh made the following appointments:

Senior – Council member Haberek

School – Council member Montana

Cemeteries – Council member Houle

Highway Department – Supervisor Breh

Safety – Council member Yost

Motion made by Patricia Haberek and seconded by John Houle to accept the appointments made by Supervisor Breh

Ayes – Haberek, Houle, Montana

Absent - Yost

RESOLUTION 26 – Chairman of Assessors

Motion made by Patricia Haberek and seconded by John Houle to appoint Arthur Madison as Chairman of Assessors

Ayes – Haberek, Houle, Montana, Breh

Absent - Yost

RESOLUTION 27 – Secretary to Supervisor

Motion made by Patricia Haberek and seconded by Kathleen Montana to appoint Joanne Capek-Young as Secretary to the Supervisor

Ayes – Haberek, Montana, Houle, Breh

Absent - Yost

RESOLUTION 28 – Confidential Secretary

Motion made by John Houle and seconded by Kathleen Montana to appoint Town Clerk Brys as Confidential Secretary

Ayes – Houle, Montana, Haberek, Breh

Absent – Yost

January 2, 2019 (cont)

Resolution 29 – Health Insurance

Motion made by Patricia Haberek and seconded by Kathleen Montana to appoint Peggy Booth, Mang Insurance, as Broker for MVP Health Insurance

Ayes – Haberek, Montana, Houle, Breh

Absent – Yost

RESOLUTION 30

Motion made by Kathleen Montana and seconded by John Houle to authorize payment in advance of audit of claims for public utilities services including telephone & electric lights, and to purchase postage. All such claims shall be presented at the next regular meeting.

Ayes – Montana, Houle, Haberek

Absent – Yost

RESOLUTION 31

Motion made by Patricia Haberek and seconded by Kathleen Montana to designate all invoices be submitted no later than the Friday before the Town Board meeting, with the exception of emergency claims and last minute claims, which are to be handed in by 6 p.m. the Monday before the town meeting.

Ayes – Haberek, Montana, Houle, Breh

Absent – Yost

RESOLUTION 32

Motion made by Patricia Haberek and seconded by Kathleen Montana to appoint Cynthia Breh as voting delegate to the Association of Towns Meeting in NYC.

Ayes – Haberek, Montana, Houle

Absent – Yost

With no further business, a motion by Council member Haberek was made to adjourn the meeting at 6:22 p.m. and seconded it by Council member Houle and Council member Montana and Supervisor Breh were in favor.

Respectfully Submitted
Gloria J. Brys