

December 19, 2017

State of New York
County of Fulton
Town of Oppenheim

Minutes of the Oppenheim Regular Board meeting held on December 19, 2017 at the Oppenheim Town Hall located at 110 Route 331, St. Johnsville, NY 13452.

Present

Cynthia Breh	--	Supervisor
Patricia Haberek	--	Councilwoman
John Houle	--	Councilman
Stephanie Gray	--	Councilwoman
Cheryl Lynch	--	Councilwoman
Gloria Brys	--	Town Clerk
Billie Jo Getman	--	Dog Control Officer

Absent

Joanne Capek-Young	--	Bookkeeper
Scott DeNinno	--	Highway Superintendent
Scott DeNinno	--	Codes Enforcement Officer

Supervisor Cynthia Breh called the meeting to order at 6:30 pm with the Pledge to the Flag.

Bookkeepers Report

Joanne Capek-Young was absent but had a written report for the board members. She stated that we need to transfer money from one account to another.

Cheryl Lynch made a motion to accept the Bookkeepers Report and John Houle seconded it and all board members were in favor.

Dog Control Officers Report

Billie Jo Getman handed in a written report of all the calls that she answered. She had a call about a Husky at large on the Miller Road. Mrs. Getman borrowed a live bait trap from the rescue Pause 4 All Paws. After a few days, Ryan Gallt called and said they had caught the dog. After a few phone calls, it appeared that the Husky was a stray. Mr. Gallt offered to keep the dog. Mrs. Getman drafted the necessary paperwork for Mr. Gallt to sign releasing her and the Town of Oppenheim for any and all liabilities for the dog. Mr. Gallt signed the release.

John Houle made a motion to accept the Dog Control Officers Report and Stephanie Gray seconded it and all board members were in favor.

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Dog Licenses

Dog Control Officer, Billie Jo Getman was present to discuss dog licenses. She said that all dog licenses should be due in January and that she should be able to do the dog licenses. She stated that dog owners are saying they cannot get a hold of the town clerk to get a license.

Town Clerk Brys stated that is just an excuse that the dog owner is giving because there is no reason they cannot get in touch with her. She is at the town hall every Thursday evening and 2 Saturday's a month and they can call her anytime at home.

After a discussion, it was decided that the dog control officer would get information from the dog owners that she contacts who does not have a license for their dog. She will collect the money from them and take it to the town clerk so she can issue a license and then the dog control officer will take it back to the dog owner.

All dog licenses will be due in January. The town clerk stated that she does not agree with all dog licenses being due in January.

Codes Enforcement Officers Report

Scott DeNinno was absent but had a written report for the board members. He issued 3 new permits and collected \$1,490.00. He said the construction work on Phase 2 of the solar farm on County Highway 151 has begun. The phase 1 portion is completed and just awaiting final electrical inspection and tie-in by the utility company.

Stephanie Gray made a motion to accept the Codes Enforcement Officers report and Patricia Haberek seconded it and all board members were in favor.

Highway Report

Scott DeNinno was absent but had a written report for the board members. He stated that the heaters in the Highway garage are hung and all electrical connection has been completed by Tom's Electric. A-Tech Heating is still waiting for the delivery of the tanks.

December CHIPS payment was deposited in the towns account.

All documentation has been submitted for FEMA reimbursement for the March 2017 snow storm. He said that he has confirmation that the payment will be for \$15,467.35.

Mr. DeNinno stated that the time clock procedure is not working. He does not have access to the reports. He stated that if policies are not set and access given to him by January 1st, then he will instruct the highway workers to stop using the time clock.

Stephanie Gray made a motion to accept the Highway report and Patricia Haberek seconded it and all board members were in favor.

Town Clerks Report

Town Clerk Brys gave the board members a monthly report.

Patricia Haberek made a motion to accept the Town Clerks Report and Cheryl Lynch seconded it and all board members were in favor.

Hilltop Volunteer Fire Company

The Hilltop Volunteer Fire Company sent a report of the calls for November 2017

Speed Limit on Mill Road

Supervisor Breh stated that all the paperwork that Stephanie Gray gave to her has been submitted to Mark Yost and the County will review it in January.

Municipal Law Classes

Supervisor Breh stated that she took an 8 hour class that was given by the Office of the New York State Comptroller about budgets, assessors, and Municipal laws.

Executive Session

Patricia Haberek made a motion to have an executive session at 8:25 pm on personnel and Cheryl Lynch seconded it and Stephanie Gray and John Houle were in favor.

Patricia Haberek made a motion to call the meeting back to order at 8:40 pm and John Houle seconded it and Cheryl Lynch and Stephanie Gray were in favor.

Motions

Patricia Haberek made a motion and Stephanie Gray seconded it to accept Resolution #44 stating that we do not offer single and family health insurance. We only offer single and spouse health insurance.

Adopted

	Ayes	Nays
Patricia Haberek	X	
Stephanie Gray	X	
Cheryl Lynch	X	
John Houle	X	
Supervisor Breh	X	

Transfer of Funds

Motion made by Patricia Haberek and seconded by Cheryl Lynch to transfer the following:

To: A1110.4 – Justices C/E	\$60.00	
From: A1430.4 – Personnel C/E		\$ 60.00
To: DB5110.4 – General Repairs C/E	\$8,600.00	
From: DB9050.8 - Unemployment		\$4,000.00
From: DB9030.8 – Social Security/Medicare		\$4,000.00
From: DB9040.8 – Workers Comp		\$ 600.00

Adopted

Ayes – 5 Haberek, Lynch, Haberek, Gray, Breh

Nays – 0

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Approval of Minutes

Motion made by Stephanie Gray and seconded John Houle to accept the minutes of November 21, 2017

Approved

Ayes – 5 Gray, Houle, Haberek, Lynch, Breh

Nays - 0

Motion made by Patricia Haberek and seconded by Stephanie to authorize payment of the vouchers

Adopted

Ayes – 5 Haberek, Gray, Lynch, Houle, Breh

Nays - 0

With no further business on a motion by Councilwoman Haberek and seconded by Councilman Houle, the meeting was adjourned at 8:40 pm